



Prescription Policy

Boundary Community Clinics requires a minimum of two (2) business days to respond to prescription refill requests.

- Notify your pharmacy that you are in need of a refill. The pharmacy will submit the refill request to your physician and your physician will return the refill authorization to the pharmacy within 48 hours. Please check with your pharmacy regarding the status of your refill.
- If there are no refills left on the prescription, please notify your pharmacy. The pharmacy will submit the refill request to your physician. If the physician elects to refill the prescription, he/she will return the refill authorization to the pharmacy within 48 hours. Should the physician wish to see you prior to authorizing a refill, the office will contact you within 48 hours to schedule an appointment.
- If you need a written prescription for your pharmacy or for mailing purposes, please inform Boundary Community Clinics' office staff.

Patient No Show Policy

Boundary Community Clinics requires 24 hour notice of appointment cancellation. Failure to notify the office of two or more cancellations will result in a \$25.00 fee. This fee cannot be billed to your insurance carrier and you will be responsible for the payment.

If you are continually unable to notify the office of a cancellation in a timely manner, we may be unable to continue to provide services to you.

I have read and understand the above information.

Signature of Patient or Guardian

Date _____