

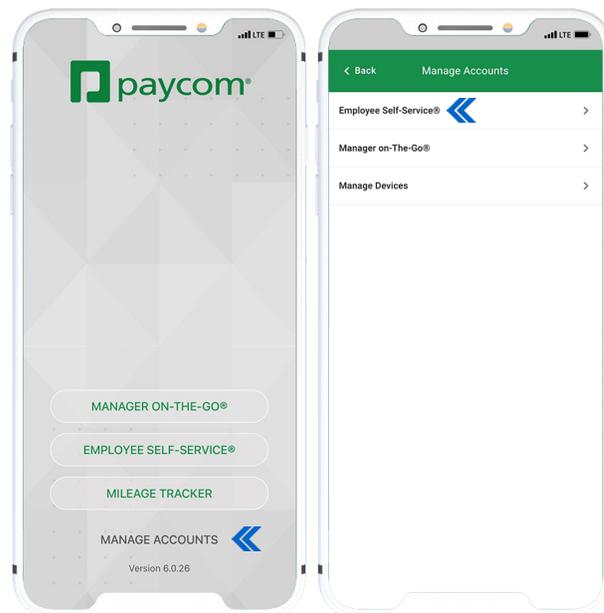
Show Me How

to Toggle Between Employee Accounts

EMPLOYEE SELF-SERVICE®

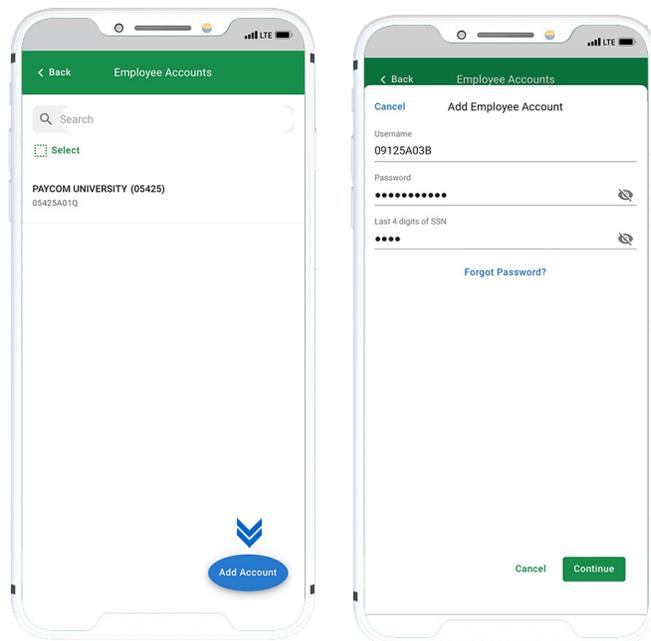
STEP 1

Log into one of your accounts in the Paycom app. Tap "Manage Accounts," then "Employee Self-Service®."



STEP 2

Tap "Add Account" and login using your credentials.



EMPLOYEES

Visit the Help Menu for the most up-to-date version of this guide.

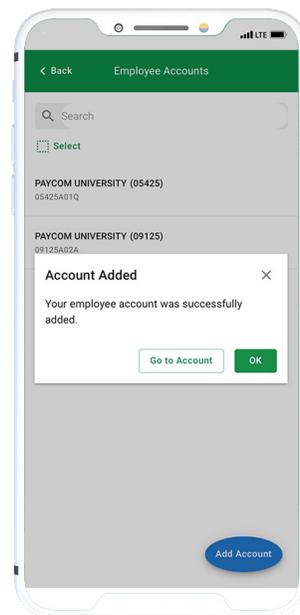
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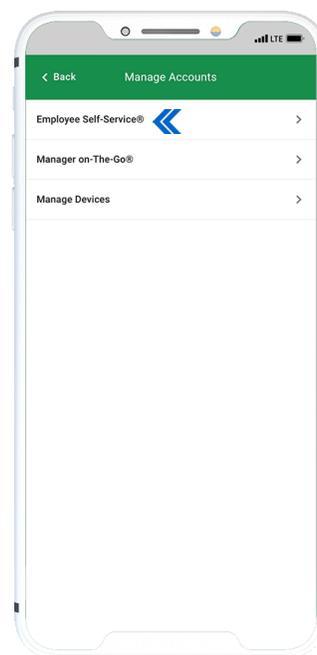
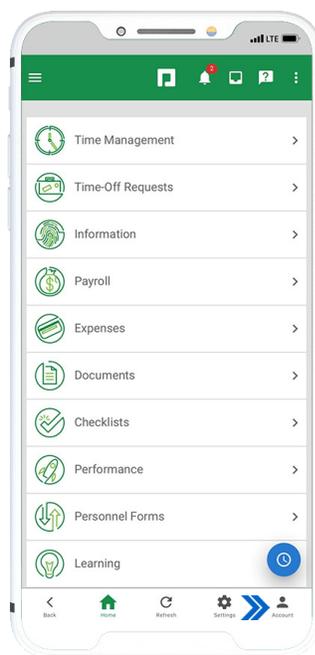
STEP 3

A confirmation message appears.



STEP 4

To switch accounts, tap "Account" then "Employee Self-Service."



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STEP 5

From here, you can toggle between the two accounts.

